

EXECUTIVE CABINET

THURSDAY, 12TH NOVEMBER 2020, 6.30 PM
THE LANCASTRIAN, TOWN HALL, CHORLEY AND VIA MICROSOFT
TEAMS

AGENDA

APOLOGIES FOR ABSENCE

1 **MINUTES OF MEETING THURSDAY, 15 OCTOBER 2020 OF
EXECUTIVE CABINET**

(Pages 3 - 10)

2 **DECLARATIONS OF ANY INTERESTS**

Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.

If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3 **PUBLIC QUESTIONS**

Members of the public who have requested the opportunity to ask a question(s) on an item(s) on the agenda will have three minutes to put their question(s) to the respective Executive Member(s). Each member of the public will be allowed to ask one short supplementary question.

ITEM OF DEPUTY EXECUTIVE LEADER AND EXECUTIVE MEMBER (RESOURCES) (INTRODUCED BY COUNCILLOR PETER WILSON)

4 **QUARTER TWO PERFORMANCE REPORT 2020/21**

(Pages 11 - 28)

To receive and consider the report of the Deputy Chief Executive.

5 **UPDATE ON AND CONTRACT AWARD FOR ASTLEY HALL
CONSERVATION WORK**

(Pages 29 - 48)

To receive and consider the report of the Deputy Chief Executive.

ITEM OF EXECUTIVE MEMBER (EARLY INTERVENTION) (INTRODUCED BY COUNCILLOR BEV MURRAY)

6 PUBLIC SPACES PROTECTION ORDER - RENEWALS

(Pages 49 - 76)

To receive and consider the report of the Deputy Chief Executive

7 ANY URGENT BUSINESS PREVIOUSLY AGREED WITH THE CHAIR

GARY HALL
CHIEF EXECUTIVE

Electronic agendas sent to Members of the Executive Cabinet Councillor Alistair Bradley (Chair), Councillor Peter Wilson (Vice-Chair) and Councillors Beverley Murray, Graham Dunn, Alistair Morwood and Adrian Lowe.

If you need this information in a different format, such as larger print or translation, please get in touch on 515151 or chorley.gov.uk

To view the procedure for public questions/ speaking click here

<https://democracy.chorley.gov.uk/documents/s67429/Appendix%203%20Standing%20Orders%20Aug%2016.pdf> and scroll to page 48

To view the procedure for “call-in” of Executive Decisions click here

<https://democracy.chorley.gov.uk/ieListMeetings.aspx?CId=117&Year=0>

**MINUTES OF****EXECUTIVE CABINET****MEETING DATE****Thursday, 15 October 2020****MEMBERS PRESENT:**

Councillor Peter Wilson (Chair), and Councillors Beverley Murray, Graham Dunn, Alistair Morwood and Adrian Lowe

OFFICERS:

Chris Sinnott (Deputy Chief Executive), Mark Lester (Director (Commercial Services)), James Thomson (Deputy Director of Finance), Dave Whelan (Shared Service Lead - Legal), Victoria Willett (Shared Service Lead – Transformation and Partnerships), Rebecca Aziz-Brook (Transformation Programme Coordinator), Rachel Salter (Service Lead - Development and Business), Katherine Greenwood (Planning Policy and Housing Officer), Ruth Rimmington (Democratic and Member Services Team Leader) and Nina Neisser (Democratic and Member Services Officer)

APOLOGIES:

Councillor Alistair Bradley

OTHER MEMBERS:

Councillors Aaron Beaver, Julia Berry, Mark Clifford, Gordon France, Margaret France, Danny Gee, Tom Gray, Yvonne Hargreaves, Alex Hilton, Steve Holgate, June Molyneaux, Kim Snape and John Walker

20.EC.210 Minutes of meeting Thursday, 30 July 2020 of Executive Cabinet

Decision: That the minutes of the Executive Cabinet meeting held on 30 July 2020 be confirmed as a correct record for signature by the Executive Leader.

20.EC.211 Declarations of Any Interests

There were no declarations of interest.

20.EC.212 Public Questions

There were no public questions.

20.EC.213 Tatton Development

Mark Lester, Director of Commercial Services, presented his report which presents the list of shortlisted options for the name for the Tatton development and the process for how the name will be chosen. The report also presents the draft eligibility criteria for the extra care element of the scheme.

The Tatton development, including the extra care apartments is due to commence construction in January 2021, with completion by March 2022. To allow the council to effectively promote the development there is a need to agree a name for the development and agree to an allocation policy to allocate the apartments in a fair and transparent way.

Due to the nature of the accommodation and the provision of the extra care element, it is necessary to incorporate the view of LCC and agree a series of priorities in order to comply with Homes England grant conditions.

Members supported the proposals within the report, particularly the discretion within the allocations policy. It was noted that Lancashire County Council are the commissioning body but have not made a capital contribution to the development.

Decision

- 1. To agree to the proposed names for the development and the process for choosing a name, which involves an opportunity for residents to vote on their preferred name.**
- 2. To agree the draft allocations policy for consultation with the bodies identified at Paragraph 27.**
- 3. To delegate to the Executive Member for Homes and Housing authority to amend the policy following the consultation responses being considered.**
- 4. To delegate to the Executive Member for Homes and Housing authority to approve and adopt the allocations policy, in current or amended form.**
- 5. To delegate the signing of the S185 agreement (sewer abandonment), S247 agreement (stopping up order of Silverdale Road) and the S278 (road works) agreement to the Director of Commercial Services.**
- 6. To delegate the signing of the getting building funding agreement to Executive Member (Resources).**

Reasons for recommendation(s):

1. The naming of the scheme allows the local residents to take some ownership of the proposed development.
2. The allocations policy is required to ensure that the accommodation within the Tatton development is allocated in a fair and transparent manner.

Alternative options considered and rejected:

1. Allow the name of the scheme to be chosen by Members, this was rejected as this would not offer the opportunity for residents to take some ownership of the scheme.
2. To use the existing select move allocations policy to allocate the apartments and to not develop a separate allocations policy. This was rejected as the nature of the Tatton development scheme means that different needs and issues need to be taken into consideration in prioritising the accommodation. The proposed allocation policy also aligns with the allocations policy for Primrose Gardens.

20.EC.214 Chorley Council Registered Provider Partnership Framework

Katherine Greenwood, Planning Policy and Housing Officer, presented the report of the Deputy Chief Executive which seeks approval to consult on the Registered Provider (RP) Partnership Framework.

A RP Partnership Framework is a strategic partnership between a Council and the RPs who wish to work within their boundaries. It sets out an agreed framework for the delivery of affordable homes secured through s106 agreements and can provide Councils with direct control of the allocation of these affordable units.

It will therefore give the Council opportunity to control which RPs can secure s106 units in the borough. The Council is a RP so will also be able to apply to be on the Framework and have the opportunity to secure some of these units.

It is proposed that it will be implemented in April 2021 following consultation and selection of partners.

Members supported the proposal.

Decision:

To approve the RP Partnership Framework for consultation.

Reasons for recommendation(s):

To enable the Council to have direct control of the allocation of affordable units secured through s106 agreements.

Alternative options considered and rejected:

None.

20.EC.215 Revenue and Capital Budget Monitoring 2020/21 Report

Councillor Peter Wilson, Executive Member for Resources, presented the report of the Chief Finance Officer which sets out the provisional revenue and capital outturn figures for the Council as compared against the budgets and efficiency savings targets set for the financial year 2020/21.

The council is in a positive position financially, but due to Covid-19, the impact on council tax collection and changes to the business rate retention scheme some difficult decisions may have to be taken in the future. Money had been agreed and set aside to fund set up costs in the council taking over the running of its leisure centres.

Members noted that funding for building maintenance has been reprofiled as work has been delayed due to Covid-19. The Digital Office Park is now back open and generating income from renting office space and the meeting rooms. Closer working with partners and charities to deliver some services is under review.

Decision:

- 1. To note the full year forecast position for the 2020/21 revenue budget and capital investment programme.**
- 2. To note the forecast position on the Council's reserves.**
- 3. To note the capital programme to be delivered in 2020/21 to 2022/23**

Reasons for recommendation(s):

To ensure the Council's budgetary targets are achieved.

Alternative options considered and rejected:

None.

20.EC.216 Corporate Performance Framework Review

Vicky Willett, Shared Service Lead - Transformation and Partnerships, presented the report of the Deputy Chief Executive which presents the revised Corporate Performance Framework for approval.

A review of the Corporate Performance Framework has been undertaken. Members considered an overview of the revised performance management policy and the proposed approach to its implementation.

Decision:

To approve the Corporate Performance Framework as a shared policy document.

Reasons for recommendation(s):

To ensure that we have up-to-date and robust approach to performance management that can consistently and effectively respond to the needs of each authority across shared services. Effective performance management is vital for improving outcomes for our communities as it provides a key mechanism for continuous service improvement and excellence.

Alternative options considered and rejected:

The alternative of not adopting the revised Corporate Performance Framework has been considered. This would maintain current inconsistencies and limit the effective management of performance for both Councils.

20.EC.217 Leisure Contract - Approval to use UK Leisure Procurement Framework

Councillor Beverly Murray, Executive Member for Early Intervention, presented the report of the Deputy Chief Executive which seeks approval to use an existing UK Leisure Framework (Access Agreement) to deliver any capital development projects that may need to be conducted imminently at Leisure centres. It also seeks approval for the scope of development projects to be conducted to be delegated to the Executive Member for Early Intervention.

Following the report to General Purposes Committee in September 2020 the Council agreed to bring the management of the Leisure facilities in-house whilst the longer-term options are considered.

The preferred bidder had intended to use Alliance Leisure to develop and deliver capital development projects across the sites, utilising their experience and knowledge of leisure facilities development.

Alliance Leisure have developed a framework which has been approved to be used by Local Authorities and is compliant with OJEU regulations but this framework expires in 2021.

Members supported this and noted that improvements have already been made to the car park at All Seasons.

Decision:

1. To approve the use of the UK Leisure Procurement Framework to conduct development projects at Leisure centres.
2. To approve that the decision for the scope of the works to be conducted be delegated to the Executive Member for Early Intervention and approved via the executive member decision process.

Reasons for recommendation(s):

Use of the framework will allow any works to the centres to be deployed in effective timescale whilst ensuring the process is compliant with OJEU procurement regulations.

Alternative options considered and rejected:

1. Undertake the delivery of the projects in-house and commence a separate procurement process. This was rejected as we do not have the expertise to deliver such projects and it would take a considerable amount of time to conduct the procurement exercise for a variety of services and suppliers.
2. The ability to use the framework will expire in January 2021 therefore to delay submitting our intention to use the framework would mean that we would not be able to make use of this existing framework if we needed to commit to work before January 2021.

20.EC.218 Exclusion of the Public and Press

Decision: To exclude the press and public for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 1, 3 and 4 of Part 1 of Schedule 12A to the Local Government Act 1972.

20.EC.219 Acquisition of Alker Lane, Bridge & Mossfield Nature Reserve

Mark Lester, Director of Commercial Services, presented his confidential report which sets out the current position and proposals relating to this project.

Members supported the proposals within the report, particularly with regards to the nature reserve.

Decision:

1. To conclude final negotiations with BAES and establish a commercial settlement.
2. To continue and conclude dialogue as regards draft Heads of Terms with BAES and a draft Lease agreement with Network Rail.
3. To progress dialogue with GA Petfoods to establish an agreement around access, use and financial contribution if practical / feasible.
4. To progress with a CIL funding application.
5. To commence pre-app discussions with planners to establish implications and requirements.
6. To continue dialogue with LCC regarding the nature of the cycleway and Alker Lane, including the potential site exit onto Euxton Lane.

7. To engage with the Alker Lane design team to progress initial design work regarding the cycle path and the integration of Alker Lane into the wider development.
8. To delegate the final agreements with BAES, Network Rail and GA Petfoods to the Executive Member (Resources).
9. To delegate the signing of the 'getting building' fund agreement to the Executive Member (Resources).
10. To authorise the Director of Governance to complete all necessary legal documents to implement the agreements approved by the Executive Member (Resources).

Reasons for recommendation(s):

There are a number of key benefits associated with CBC acquiring Alker Lane, Bridge and Nature Reserve and constructing the cycle path:

1. Allow better connectivity by foot and bicycle between Buckshaw Avenue and Euxton Lane adding amenity value.
2. Allow wider connectivity to Mossfield Nature Reserve.
3. Improving links between Buckshaw Village and the Strawberry Fields Digital Hub and Alker Lane employment development.
4. Working with local employer to allow transport connection between the existing and proposed employment sites.
5. Nature reserve supporting wellbeing opportunities for local residents and encouraging wildlife diversity in the borough, offsetting loss of habitat as a result of developments elsewhere.
6. Opportunities to increase tree planting in the borough and take advantage of funding opportunities in that respect.
7. Potential to engage with the 'Life for a Life Plan', which provides opportunities for residents to pay for tree planting in remembrance.
8. Opportunities to engage with Bio-Diversity companies who may wish to partner in the management of the reserve, to encourage habitat diversity.
9. Increase the flexibility of the Alker Lane development by introducing a site exit onto Euxton Lane, which will provide better circulation to the scheme. This will also introduce the possibility to introduce additional linear parking along the length of Alker Lane.

Alternative options considered and rejected:

1. Not progressing the acquisition of Alker Lane: rejected as this would potentially result in the risk of a 3rd party acquiring the access and compromising the Alker Lane development. Not progressing the acquisition would also remove the opportunity to generate additional parking to support the Alker Lane development and increase flexibility by introducing an additional exit onto Euxton Lane.
2. Not progressing the acquisition of the cycle route: rejected as this would prevent the natural extension of Alker Lane and the introduction of a pedestrian and cycle route to connect Euxton Lane and Buckshaw Drive.

20.EC.220 Shared Services Phase 1: Service Reviews

Chris Sinnott, Deputy Chief Executive, presented his confidential report which outlines the findings of the service reviews for phase 1 of shared services. It also sets out the recommendations for each service.

Decision:

1. To approve the proposed restructures for the Transformation and Partnerships, Communications and Visitor Economy, and Governance services, as endorsed at Shared Services Joint Committee in September 2020.
2. To approve the action plans for each of the service reviews, as endorsed by Shared Services Joint Committee in September 2020.

Reasons for recommendation(s):

To progress the development of a single operating model for shared services.

Alternative options considered and rejected:

Not to review the services would restrict integration and limit effective joint working.

Chair

Date

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Report of	Meeting	Date
Deputy Chief Executive (Introduced by the Executive Member (Resources))	Executive Cabinet	12 November 2020

QUARTER TWO PERFORMANCE REPORT 2020/21

PURPOSE OF REPORT

1. This monitoring report sets out the performance against the delivery of the Corporate Strategy and key performance indicators during the second quarter of 2020/21, 1 July to 30 September 2020.

RECOMMENDATION(S)

2. That the report be noted.

EXECUTIVE SUMMARY OF REPORT

3. This report sets out performance against the Corporate Strategy and key service delivery measures for the second quarter of 2020/21. Performance is assessed based on the delivery of key projects and measures outlined within the 2019 Corporate Strategy, along with key service delivery measures for individual services.
4. The overall performance of key projects is excellent with 85% of the projects rated as green and 15% currently rated as amber; there are two action plans for the amber projects which are contained within this report.
5. Performance of the Corporate Strategy indicators and key service delivery measures is good with 67% of Corporate Strategy measures and 83% of key service delivery measures performing on or above target, or within the 5% threshold. Those indicators performing below target have action plans outlined with measures to improve performance.

Confidential report Please bold as appropriate	Yes	No
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Key Decision? Please bold as appropriate	Yes	No
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REASONS FOR RECOMMENDATION(S)

(If the recommendations are accepted)

6. To facilitate the on-going analysis and management of the Council's performance in delivering the Corporate Strategy.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

7. None.

CORPORATE PRIORITIES

8. This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all	✓	A strong local economy	✓
Clean, safe and healthy homes and communities	✓	An ambitious council that does more to meet the needs of residents and the local area	✓

BACKGROUND

9. The Corporate Strategy is the key strategic document for the authority and includes performance indicators and key projects which focus on delivering the Council's four priorities.
10. The Corporate Strategy was approved by Council in November 2019. It includes 13 key projects, with a particular focus on delivering some of the large scale, ambitious schemes that will have a significant impact on local outcomes.
11. Key performance measures for each service have been set so that targets remain challenging and reflective of the Council's ambitions.

Involving residents in improving their local area and equality of access for all



The long-term outcomes for this priority are:

- Residents who take pride in where they live and their achievements
- Residents who are all able to take an active part in their local and wider community
- Easy access to high quality public services, both face to face and online

ACHIEVING THE LONG-TERM OUTCOMES IN QUARTER TWO

12. Work to deliver a programme of community resilience building has progressed with a focus on community recovery as a consequence of the COVID-19 pandemic through revised community action plans. This quarter, action plans focusing on food poverty and holiday hunger have been delivered including making funding available for community groups to apply for, which has enabled 300 families to be supported - equating to 617 children and 527 parcels. In addition, supermarket vouchers were also distributed to families in need. The Communities Team has established a food poverty working group which ensures that all food provision and food bank support is coordinated and supports residents across the Borough. Good progress has also been made on other action plans that will support residents in key areas such as employability, voluntary sector support, financial insecurity and health, diet and physical activity with all plans on schedule. All of these action plans have been revised to reflect the areas of support that are most needed and will deliver activity that supports the long-term outcome of equality of access for all.
13. Excellent progress has been made on the refresh of the Council's website this quarter with the contract now awarded for a shared Content Management Solution (CMS) with South Ribble Borough Council, although each council will have its own separate website. The CMS solution has now been implemented and handed over to Chorley Council to build and populate content on the site. Work this quarter has focused on making sure the information on the website is relevant and up to date, with around 70% of the service content now populated on the site. Key work has been undertaken to ensure the website is accessible and easy to use with the 'Recite Me' accessibility tool being implemented on the site. This tool reads aloud text on the page, translates (and reads for certain languages), changes text colour for those who are visually impaired, increases text size, acts as a magnifying glass and zooms in if needed – all supporting people being able to access the information on the site in a way that is best for them. In addition to this, internal testing and usability assessments have taken place this quarter and an accessibility audit has been booked on the MyAccount solution to make sure everyone who needs to can use the service. The development of the current website will enable residents to access more online and facilitate better access to high quality public services online.
14. This quarter good progress has been made towards developing Astley Hall and Park as a visitor destination. Following some COVID-19 related delays in the previous quarter, the programme has been revised and agreed for the delivery of the work with new timescales agreed and will see a completion date of July 2021. An application for listed building consent is under consideration and will be determined next quarter. A tender has been developed and is now out for consideration for the main works to the Hall, which will include the removal of the render, installation of new windows and window frames, some ancillary work around

creating a new access and changes to the interior visitor route. Work has commenced on the museum shop construction and good progress has been made on determining the merchandise that is to be sold in the shop. This project will transform the visitor experience at Astley as well as deliver vital improvements to maintain the structural integrity and safety of the Hall to ensure a sustainable long-term future for the facility, with associated benefits for tourism, the local economy and improved accessibility.

Performance of Key Projects



15. There are three key projects included in the 2019/20 Corporate Strategy under this priority, and at the end of quarter two overall performance is excellent.
16. Three projects are rated as green, meaning they are progressing according to timescale and plan:
 - Developing Astley Hall and Park as a visitor destination
 - Refresh the Council's website
 - Deliver a programme of community resilience building work

Performance of Corporate Strategy Measures



Performance is better than target




Worse than target but within threshold



Worse than target, outside threshold

17. At the end of quarter two it is possible to report on one of the nine corporate performance indicators under this priority.

18. This indicator is performing worse than target and outside the 5% threshold:

Performance Indicator		Target	Performance
	Number of people who have successfully completed digital skills training	200	2
Reason below target	<p>The lower than anticipated performance is due to the outbreak of the COVID-19 pandemic which has meant that the delivery of digital skills training has not been possible during quarter two due to social distancing measures and restrictions that have been put in place. Alternative options have been considered; however, the training typically targets those with little or no existing digital skills and often limited access to devices therefore delivering these sessions remotely would not have been possible. There is currently an online course taking place across Preston, South Ribble and Chorley, with two residents from Chorley who have taken part.</p> <p>Those residents having difficulty accessing services online during the pandemic have been signposted to national schemes that are being provided through the Chorley Together Hub, which has enabled family members to provide online assistance to those in need.</p>		
Action required	<p>The focus of digital inclusion work has been to work in partnership with members of the Communities team to support work that will inform a longer-term approach to digital inclusion throughout the pandemic recovery period, with opportunities for more targeted support, such as recruiting digital volunteers to support family and friends to get online. This will continue through quarter three.</p> <p>Digital inclusion has been identified as a key theme and area for development as part of the COVID-19 response and recovery. Digital access and inclusion are essential to council accessibility and will be further enhanced through the refresh of the council website, which is due to go live early next year and the delivery of year one element of the shared digital strategy commencing next year.</p>		
Trend:	At quarter two 2019/20 performance was higher at 114 against a target of 100, which was 52% above target.		

19. The full outturn information for the performance indicators is included at Appendix A.

Clean, safe and healthy homes and communities



The long-term outcomes for this priority are:

- Clean and safe streets
- Reduced health inequalities
- A wide range of quality recreational activities
- High quality, affordable and suitable housing
- High quality play areas, parks and open spaces in both urban and rural locations

ACHIEVING THE LONG-TERM OUTCOMES IN QUARTER TWO

20. This quarter good progress has been made on the project to progress improvements to Tatton recreation ground and the surrounding area. A contractor to progress the design and build of the scheme has been appointed and a full planning application for the site has been submitted. A contractor has also been appointed to demolish the bus depot in anticipation of this work commencing in the next quarter. The design team meetings have continued this quarter with the intention of signing off a design for Executive Cabinet approval. Once completed, this development will provide vital facilities for residents including improved health provision and open spaces, supporting wellbeing outcomes and wider benefits such as community cohesion and reduced anti-social behaviour.
21. The project to improve play and community spaces across the borough and provide high quality play areas, parks and open spaces in both urban and rural locations has progressed well this quarter. At the Westway Sports Campus works to create a pavilion and grass pitch have started on site. Tree works have been completed at the Twin Lakes Playing Field; this has involved tree removal works to facilitate installation of the drainage works, which will improve chainage of the field. The play areas have been completed at The Meadows and Broom Close, enhancing play facilities for local people. At Great Knowley the lighting has been improved, which has enabled improved safety and visibility at the site. In addition to this, £30,000 of external funding has been secured for the Lodge Bank play area, which will be used for the installation of new play equipment. All of these improvements will provide high quality play areas, parks and open spaces in both urban and rural locations across the borough.
22. Work to implement the Housing Strategy action plan has continued during quarter two. Activity to review the project resourcing and timescales for this project has been completed and a housing strategy activity management tracker has been created as a tool for engaging with project action leads to keep track of progress. Within the action plan there was an action to investigate the impact of Airbnb on the assured and longer-term tenancy market in Chorley. A research piece was undertaken on the prevalence of Airbnb in Chorley and its impact and concluded that there are no significant issues at present although Officers will continue to monitor trends, national policy and legislation with regards to the regulation of private sector housing across the borough. The Affordable Warmth programme is scheduled to go live during quarter three along with further work to digitise processes around the Disabled Facilities Grant and the social prescribing service.

Performance of Key Projects




23. There are three key projects included in the 2019 Corporate Strategy under this priority, and at the end of quarter two overall performance is excellent.
24. All three projects are rated as green, meaning they are progressing according to timescale and plan:
 - Progress improvements to Tatton recreation ground and surrounding area
 - Improve play and community spaces across the borough
 - Implement the Housing Strategy action plan

Performance of Corporate Strategy Measures



25. At the end of the second quarter, it is possible to report on four of the nine corporate performance indicators under this priority. The full outturn information for the performance indicators is included at Appendix A
26. One indicator is performing better than target:
 - Number of volunteer community groups supported to improve by the Council
27. Two indicators are performing below target but within threshold:
 - Number of long-term empty properties in the borough
 - Household waste sent for reuse, recycling, or composting

28. One indicator is performing below target, and outside the 5% threshold:

Performance Indicator		Target	Performance
	The number of affordable homes delivered	50	20
Reason below target	<p>There are a number of reasons for the lower than anticipated performance, some of which are unlikely to be overcome in the short term given the complexity of how housing development is brought about generally and how affordable housing is funded and delivered. These include:</p> <ul style="list-style-type: none"> • Slight delays to starts on site due to the COVID-19 pandemic. • Changes to the national affordable housing funding framework in recent years which has led to Registered Providers delivering less in Chorley as criteria linked to affordability levels were introduced by Government to target funding (however this is now changed following quarter two end). 		

Action required	<p>There are a number of actions which are currently being undertaken to address this:</p> <ul style="list-style-type: none"> • The council is taking a proactive approach to increasing affordable housing by developing and implementing a plan to deliver additional council owned units to meet demand within the borough. • The council are developing affordable housing as a Registered Provider in their own right, and following the success of Primrose Gardens, there are plans for further schemes. • Registered Providers are being re-engaged to ensure that any remaining housing allocations that have not come forward are considered as 100% affordable housing schemes. • Any planning applications for housing over the threshold for affordable contribution which claim viability issues and seek a lower/zero affordable housing contribution are being vigorously challenged. • As part of routine Housing Land Monitoring, developers are regularly engaged with on allocated sites to track progress and understand the pipeline of delivery. • A new Local Plan is also underway, and this will bring a new supply of housing land allocations and include a review of affordable housing policies to ensure we are developing what is needed and maximising developer contributions. • A Preferred Provider Framework is being established which will enable the management of the supply of section 106 funded affordable housing, and will ensure that only selected Registered Providers with a strategic relationship to the council and the borough provide new units.
Trend:	At quarter two 2019/20 performance was 62 (24% above target).

A strong local economy



The long-term outcomes for this priority are:

- A vibrant town centre and villages
- A strong and expanding business sector across the whole of the borough
- Access to high quality employment and education opportunities across the borough

ACHIEVING THE LONG-TERM OUTCOMES IN QUARTER TWO

29. The project to deliver improvements to the town centre aims to enhance the retail and visitor experience to ensure it remains an attractive and vibrant commercial hub. Due to the impact of COVID-19, the scope of this project is currently being reviewed and rescoped and timescales re-aligned to reflect the work that will still be able to be undertaken over the next year. This quarter some elements of the original project have been delivered, including progress on the scoping of market improvements, which will contribute towards enhancing the retail offer in Chorley and making it more attractive to visitors to the town as well as seeing improvements for local residents and their shopping experience.
30. The project to develop a business plan for the wholly owned company has made good progress over the quarter and is back on track following revised timescales. During quarter two, the draft investment strategy was completed. This document provides a framework to set the parameters for future investment and identify where existing assets can be better utilised to generate income and opportunities for investment in land and property. The project will look to finalise the strategy for approval and implement it alongside the development of the business plan during the next quarter.
31. The project to bring forward employment land at Alker Lane is progressing well. This quarter, an application for full planning permission for the site was submitted to progress the construction element of the project. A business case for obtaining 'getting building funding' for the site has been prepared and submitted and the procurement of structural and mechanical and electrical engineers has been completed; all of which will contribute to the progression of the site and moving this project closer to the construction stage. Officers continue to progress discussions with United Utilities to relocate the water mains that currently restrict the development of the site, and an optimum route for the mains has been agreed.

Performance of Key Projects



32. There are three key projects included in the 2019 Corporate Strategy under this priority, and at the end of quarter two overall performance is good.

33. Two projects are rated as green, meaning they are progressing according to timescale and plan:
- Bring forward employment land at Alker Lane
 - Develop the business plan for the wholly owned company
34. One project is rated amber which is an early warning sign of delays within the project:
- Deliver improvements to the town centre


Project Title		Project Status
Deliver improvements to the town centre		AMBER
Explanation	<p>This project has been rated Amber for the following reasons:</p> <p>There has been a shift in direction for the town centre following COVID-19, with the focus on the re-opening of the high street, business recovery and making the high street COVID-19 secure. This has meant elements of this project, such as delivering property and shop front improvements, are currently under review.</p> <p>There have been delays to the overall programme, primarily due to the associated complications of COVID-19. The COVID-19 lockdown delayed the creation of an action plan for the covered market improvements by approximately two months. This is likely to have a knock-on effect to the delivery of the proposed improvements.</p> <p>This quarter, good progress has been made on the scoping of the market improvements and the other elements of this project are currently being reviewed or renegotiated. This quarter has also involved re profiling some of the timescales.</p>	
Action Required	<p>Work will continue in quarter three to progress the elements of this project that remain viable. For the other elements that are being reviewed or renegotiated, due to the shift in focus for the town centre towards recovery from the pandemic and making the town centre COVID-19 secure, we will continue to review our priorities for the town centre over the next six months as part of work in quarter three. This will also form part of refreshing and repurposing of all our corporate projects as part of the corporate strategy refresh.</p>	

Performance of Corporate Strategy Measures



35. At the end of the second quarter, it is possible to report on two of the seven corporate performance indicators under this priority. The full outturn information for the performance indicators is included at Appendix A
36. One indicator is performing better than target:
- The number of jobs created through Chorley Council support or intervention

37. One indicator is performing worse than target and outside the 5% threshold:

Performance Indicator		Target	Performance
	Overall employment rate	80%	74.1%
Reason below target	<p>The Employment Rate in Chorley is currently slightly below the target of 80%. The rate has been steadily decreasing over the past two years; from a peak of 87.9% for the period Jul 2017-Jun 2018, to 74.1% for the period Jul 2019-Jun 2020. Given the current COVID-19 situation and its effect on employment and the economy, the rate of employment is likely to have had some impact on the figure we see for quarter two.</p> <p>This rate is similar to both the employment rate in the North West and England, which are 75.2% and 76.2% respectively, therefore we have not seen a particularly adverse effect in Chorley compared to the North West and England.</p>		
Action required	<p>A number of support measures are being undertaken with those who have lost their employment including Job Matching in partnership with Job Centre Plus and provisional support for the Kickstart scheme, a government backed employment scheme linked to the COVID-19 economic situation.</p> <p>The Business Engagement team are undertaking a number of ongoing activities as part of its COVID-19 business recovery plan including training and support webinars for sectors in distress and financial health checks for business impacted by COVID-19, which will help to retain jobs and stem some of the impact COVID-19 has had economically. Over £20million pounds has also been distributed in COVID-19 grant funds to support businesses and related employment.</p> <p>All of this work will continue in quarter three to ensure that residents and businesses are supported during this recovery phase.</p>		
Trend:	At quarter two 2019/20 performance was higher at 82.3% (2.9% above target).		

An ambitious council that does more to meet the needs of residents and the local area



The long-term outcomes for this priority are:

- A council that consults and engages with residents
- An ambitious council that continually strives to improve
- Cohesive communities in and around our rural and urban areas

ACHIEVING THE LONG-TERM OUTCOMES IN QUARTER TWO

38. The project to deliver shared services with South Ribble Council has seen a significant amount of work delivered during quarter two. Key actions to enable effective shared services delivery have been completed, including implementing shared systems access which has enabled staff from both organisations to access files and programs key to shared services delivery. Office spaces are now available to be used by staff from both organisations according to the COVID-19 arrangements set out for each building. The updated shared services agreement has been approved by both councils and agreement has also been secured for the shared pay and grade scheme and travel benefits, which will see shared service staff move to the same terms and conditions for both schemes. The restructure element of the phase one service reviews is now complete with the new structures to be implemented from November. These new structures will provide more resilience, opportunities to improve services, and better value for money for residents.
39. During quarter two, progress has been made towards making our borough cleaner and more attractive, which seeks to further enhance Chorley as a great place to live, work and visit. The testing of the mobile solution for scheduled work for street sweeping, tree plotting and inspection, grass cutting and car park inspections has continued this quarter to ensure the mobile solution developed is accurate and efficient. The mobile solution will enable more targeted and intelligence led delivery across these service elements to make our borough cleaner. This quarter has also seen the completion of the Spruce the Parks programme, including the installation of roundabout at Canal Basin Whittle-le-Woods, the installation of roundabout at Redwing Chorley, and erecting a fence at Grey Heights View Chorley; all of which included targeting the smaller parks and open spaces across the borough to make local improvements.
40. The project to deliver sustainable public services aims to build on work to date to ensure that the partnership working model continues to be fit for purpose to deliver the ambitions of the wider system. The project will implement the recommendations found as part of the review of partnership working including assessing the terms of reference, exploring opportunities to work collaboratively with South Ribble Partnership and developing shared values and behaviours for public services. In quarter two, a task and finish exercise was undertaken to review the learning from the COVID-19 crisis to inform future transformation and to help inform any potential future COVID-19 outbreaks. In July, the Partnership Executive met to review the findings and agreed that the three key themes to be prioritised are mental health, employability and economic recovery and winter planning. A full intelligence profile was also commissioned and produced by the council to draw together clinical and social data sets as a basis for partnership collaboration. The profile and findings have been shared with all partner organisations and the Integrated Care Partnership (ICP) to inform system wide transformation.

41. The council has continued its commitment to the green agenda with the completion of roadmap to carbon neutrality report to inform future decision making and work has commenced on developing the tree planting strategy for the borough, which will see the coordination of the planting of trees and hedgerows across the borough. The recruitment process for the Shared Climate Change post has commenced, with the role expected to be appointed to in the next quarter and a dedicated communications lead has been assigned to the project to support with raising the profile of the green initiatives. Both of these roles will be dedicated to the Council's commitment to further the green agenda and tackle climate change.

Performance of Key Projects



42. There are four key projects included in the 2019 Corporate Strategy under this priority, and at the end of quarter two overall performance is very good.
43. Three of the projects are rated as green, meaning they are progressing according to timescale and plan:
- Make our borough cleaner and more attractive including wildflower meadows
 - Work with our partners to deliver sustainable public services
 - Deliver shared council services
44. One project is rated amber which is an early warning that things may be falling behind schedule:
- Deliver a project to support Chorley Council's commitment to the green agenda

Project Title		Project Status
Deliver a project to support Chorley Council's commitment to the green agenda		AMBER
Explanation	The project supporting the council's commitment to the green agenda is looking to capitalise on significant opportunities to improve performance in relation to climate change. A range of activity has been progressed in recent months including establishing a carbon footprint baseline, green roadmap and tree strategy however the ambitious action plan requires dedicated project coordination to oversee the extensive programme and substantial budget investment made available. A post has now been scoped and approved to be recruited to imminently. There is also ongoing impact of COVID-19 on partners involved in the project which has limited their capacity to support some specific elements.	

Action Required	The recruitment of the dedicated shared climate change co-ordinator is in progress and it is anticipated this will be completed in quarter three. Following this appointment there will be dedicated full time resource to drive this project forward at pace.
------------------------	--

Performance of Corporate Strategy Measures




45. At the end of the second quarter, it is possible to report on two of the five corporate performance indicators under this priority.
46. Both indicators are performing better than target:
 - The percentage of service requests received online
 - The percentage of customers dissatisfied with the service they have received from the council
47. The full outturn information for the performance indicators is included at Appendix A.

PERFORMANCE OF KEY SERVICE DELIVERY MEASURES

48. There are some important indicators that are not included within the Corporate Strategy, but are measured locally as indicators of service performance. There are six indicators that can be reported at the end of the second quarter. The full outturn information for this is included at Appendix B: Key Service Delivery Measures.



49. Three of the Key Service delivery measures are performing on or above target:
- Time taken to process all new claims and change events for Housing Benefit and Council Tax Benefit
 - Processing of major planning applications
 - Processing of minor planning applications
50. Two indicators are performing slightly below target, but within the 5% tolerance threshold:
- % Council Tax collected
 - Processing of other planning applications
51. One indicator is performing below target at the end of quarter two and the reasons for areas of underperformance are listed in the table below:

Performance Indicator		Target	Performance
	Town Centre vacancy rate	8%	10.5%
Reason below target	During the last quarter a further nine vacant properties were added to the list, which has seen performance fall from 8.4% in quarter one to 10.5% in quarter two. These properties include closures that were due to national decisions and the impact of footfall and changing consumer habits, as well as the Market Walk Extension vacant properties which have now been added. In comparison with other areas the figures for Chorley remain relatively low.		
Action required	<p>During the next quarter performance should see an improvement due to work commencing on the demolition of the old Gala Bingo site, with those three vacant units no longer included.</p> <p>We also continue to promote Chorley as a good place to do business, investing in the market and Market Walk to preserve a vibrant town centre. Empty properties that belong to Chorley Council currently display a To Let sign in the window and any enquiries received are promptly passed on to the letting agent. Grants continue to be offered for vacant units and to improve the general town centre environment.</p> <p>In addition, the creation of a specific Lettings Coordinator post has been approved and should be in place by quarter four. Although this role is primarily for new commercial lets out of the town centre, they will also be tasked with re-letting the council voids in the town centre by managing listings on the Right Move Commercial site.</p>		
Trend:	At quarter two 2019/20 performance was 8.3 (3.75% below target).		

IMPLICATIONS OF REPORT

52. This report has implications in the following areas and the relevant Directors' comments are included:

Finance		Customer Services	
Human Resources		Equality and Diversity	
Legal		Integrated Impact Assessment required?	
No significant implications in this area	x	Policy and Communications	

COMMENTS OF THE STATUTORY FINANCE OFFICER

53. N/A




COMMENTS OF THE MONITORING OFFICER










54. N/A

CHRIS SINNOTT
DEPUTY CHIEF EXECUTIVE

Report Author	Ext	Date
Louise Wingfield / Kate Howcroft	5061	15 Oct 2020

Appendix A: Performance of Corporate Strategy Key Measures




 Performance is better than target
  Worse than target but within threshold
  Worse than target, outside threshold







Indicator Name	Polarity	Target	Performance Quarter 2	Symbol	Trend ¹
% service requests received online	Bigger is better	35%	52.8%		Better than Q2 19/20
% customers dissatisfied with the service they have received from the council	Smaller is better	20%	14.87%		Worse than Q2 19/20
Number of volunteer community groups supported to improve by the Council	Bigger is better	37	76		Better than Q2 19/20
Number of affordable homes delivered	Bigger is better	50	20		Worse than Q2 19/20
Number of long-term empty properties in the borough	Smaller is better	150	156		Worse than Q2 19/20
Household waste sent for reuse, recycling or composting	Bigger is better	49.3%	48.5% ²		Worse than Q1 19/20
Number of people who have successfully completed basic digital skills training	Bigger is better	200	2		Worse than Q2 19/20
Overall employment rate	Bigger is better	80%	74.1%		Worse than Q2 19/20
Number of projected jobs created through Chorley Council support or intervention	Bigger is better	60	287		Better than Q2 19/20

¹Trend shown is for change from Quarter 2 2019/20

² This is the confirmed quarter one 2019/20 data as there is always a delay in the reporting of this indicator due to receipt of third-party information, and therefore due to the timescales for this report a provisional figure for quarter two is not available at this time.

Appendix B: Performance of Key Service Delivery Measures

 Performance is better than target
  Worse than target but within threshold
  Worse than target, outside threshold

Indicator Name	Polarity	Target	Performance Quarter 2	Symbol	Trend ³
Time taken to process all new claims and change events for Housing Benefit and Council Tax Benefit	Smaller is better	4.14 days	4.00 days		Better than Q2 19/20
Processing of planning applications as measured against targets for 'major' application types	Bigger is better	70%	100%		Same as Q2 19/20
Processing of planning applications as measured against targets for 'minor' application types	Bigger is better	65%	100%		Same as Q2 19/20
Processing of planning applications as measured against targets for 'other' application types	Bigger is better	80%	78%		Worse than Q2 19/20
Town Centre Vacancy Rate	Smaller is better	8%	10.5%		Worse than Q2 19/20
% Council Tax collected	Bigger is better	55.7%	54.46%		Worse than Q2 19/20



Report of	Meeting	Date
Deputy Chief Executive (Introduced by the Executive Member (Resources))	Executive Cabinet	Thursday 12 November 2020

UPDATE ON AND CONTRACT AWARD FOR ASTLEY HALL CONSERVATION WORK

PURPOSE OF REPORT

1. To update members on progress with the conservation work at Astley Hall and seek approval for delegated powers to award the contract for the main works.

RECOMMENDATION(S)

2. To note progress on the project and timescale for completion.
3. To ratify the procurement approach that was approved by executive member decision in Appendix E and F.
4. To delegate powers to award the contract for the main works to the Executive Member for Resources based on the competitive tender process.

EXECUTIVE SUMMARY OF REPORT

5. The council has committed to undertaking significant conservation works to preserve Astley Hall for the enjoyment of future generations. This report outlines progress made to date in securing listed building consent and carrying out preparations for the main works. It also sets out details for the contract award following a competitive tender process.

Confidential report Please bold as appropriate	Yes	No
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Key Decision? Please bold as appropriate	Yes	No
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Reason Please bold as appropriate	1, a change in service provision that impacts upon the service revenue budget by £100,000 or more	2, a contract worth £100,000 or more
	3, a new or unprogrammed capital scheme of £100,000 or more	4, Significant impact in environmental, social or physical terms in two or more wards

REASONS FOR RECOMMENDATION(S)

(If the recommendations are accepted)

6. To ensure members are fully informed of progress on this project and ensure a decision is taken on the contract award in line with our formal procedures.
7. The decision on how the tender would be undertaken was taken by Executive Member Decision due to the amended timescales and to get the project back on track. The process needs to be ratified by Executive Cabinet in order to allow delegated powers for the contract award once the tenders have been returned and reviewed.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

8. No alternative options have been considered as the contract award requires ratification from Executive Cabinet to delegate the decision to the executive member to keep the project on track. The decision to undertake the work has already been agreed as part of the corporate strategy.

CORPORATE PRIORITIES

9. This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all	x	A strong local economy	
Clean, safe and healthy homes and communities		An ambitious council that does more to meet the needs of residents and the local area	

BACKGROUND

10. Astley Hall is a Grade I listed building situated in the beautiful grounds of Astley Park. It is a popular visitor destination and significant heritage asset for the borough having been built circa 16th century and has been under the ownership of the council for almost 100 years.
11. Like most historic buildings the Hall requires significant work to conserve it for future generations and we are at that point in time, roughly every 70 years, when major work needs to be done to maintain the building.
12. The most significant area needing attention is the front of the building where the render has been failing for some time and the window frames are in a poor state of repair.
13. The council has been planning this work for a number of years and had submitted two Heritage Lottery Fund (HLF) bids to secure funding for the repairs but was unsuccessful on both occasions.
14. In 2019 the council agreed to fund the work itself given the huge importance to the local area and work has been continuing since then to put plans in place for the improvements.
15. The process has been delayed by the Covid-19 pandemic and having secured Listed Building Consent in October work is planned to start on site by the New Year with a completion date in the summer.

WORKS TO ASTLEY HALL

16. The work to the Hall is split into three main sections:

- a. Removal of the render on the front of the Hall and replacement of the windows and window frames: The view is that following the removal of the render the preference is to return the Hall to its original brick frontage. This can only be determined once the render has been removed and we know what state the brick is beneath the surface. The window frames will be replaced with a solid oak frame and painted in a colour to match the historical context of the building. You can view some images of how the Hall could look at Appendix A. The colour being used to paint the test window based on the historical assessment is at Appendix B.
- b. Improving the visitor route: this will include a new side entrance to the Hall and reconfiguration of how people circulate in the building. This is to enhance the experience so that visitors don't enter via the grandest room, which is currently the case in the Great Hall, and to tie in with our plans for a museum shop and futureproof it should we look to introduce a visitor fee in the future. It has also given consideration to a new internal staircase to reduce the amount of usage on the main staircase, which is in need of some attention. Due to the practicalities of this we will reinforce the main staircase rather than look to create a new staircase.
- c. Repairs to the cottage roof: while not part of the scope of this original project the cottage roof at the rear of the Hall where the staff offices are based is in need of repair and this work will be carried out as part of this project but funded separately from the council's general maintenance budget.

CREATION OF A MUSEUM SHOP

17. As part of the work we are going to create a museum shop and information centre. At many other visitor attractions like this a museum shop is something people would expect and allows for us to generate income to make the site more sustainable.
18. It creates a point of contact for visitors to the site, which currently doesn't exist outside of the Hall opening hours, and will act as an introduction to people wanting to visit the Hall.
19. The shop is currently under construction in the downstairs activity space in the Coach House with an anticipated opening date in December. Impressions of how this will look can be seen at Appendix C.
20. It will contain merchandise featuring Lancashire produce, high end gifts and pocket money items but also have an introductory exhibition to the Hall with people able to exit the shop via the side door of the Coach House that would naturally lead people to the new entrance on the western side of Astley Hall.
21. The area will also act as a point of information meaning we can signpost people to other visitor attractions in the borough and will enable us to strengthen the link between Astley Hall and the town centre.

OTHER IMPROVEMENTS TO ASTLEY PARK

22. While not part of this project it is an opportunity to inform members on other work that has taken place or is due to take place in the coming months.
23. Additional car parking spaces have been created with the extension to Hallgate car park, the opening of the new car park at the Southport Road entrance and early next year will see the opening of the Westway sports facility, which will have overflow car parking for events. This will result in a total overall gain of 210 spaces for visitors.

24. The footpath around the perimeter of the playing fields has been repaired thanks to external funding secured by the Friends of Astley Park. They are also able to create a signposted trail through the park with this funding that will take people on a route through the woods so visitors who aren't familiar with the area can enjoy a guided route.
25. Work has also been undertaken to develop a lighting scheme for the main footpath through the park from the Park Road entrance through to the Hall.
26. There is funding set aside for the renovation of Ackhurst Lodge and the creation of a new attraction – this replaces the proposed new adventure golf area, which was shelved following the inclusion of a similar facility within the Market Walk shopping centre.

TIMESCALES

27. The main work to the Hall was due to start on site earlier this year but due to the impact of the Covid-19 pandemic this has been reviewed and a new programme has been agreed. The key milestones for the project are:
 - a. Determination of the Listed Building Consent – secured in October 2020
 - b. Tender for the works and award the contract – November/December 2020
 - c. Undertake preparation work on site, which includes preparing the Hall by ensuring all the furniture and items are protected internally – October – December 2020
 - d. Work starts on site – January 2021
 - e. Work completed and site ready for re-opening – July 2021
28. A full project plan is included at Appendix D and is subject to change due to the nature of the work and the uncertainty of what will be revealed once the render is removed. We also have to be mindful of the ongoing impacts on the pandemic and the lead in times for elements such as the window frames, which could impact on the programme.

IMPLICATIONS OF REPORT

29. The work carries a number of risks mainly due to the age and nature of the building. We may come across problems that we are not aware of until the render is removed and any repairs will need to be agreed in line with the Listed Building Consent.
30. We also have to be mindful of the pandemic, which may impact on working arrangements, and the effect this could have on the lead in time for things like the contractor mobilisation and manufacture of the windows and window frames.
31. The above risks may impact on the programme and the costs for the work. The results of the tender process that are included within this report indicate that we will be able to manage the work within budget.
32. A full breakdown of risks and how we will manage these is included within the project documentation.
33. This report has implications in the following areas and the relevant Directors' comments are included:

Finance	x	Customer Services	
Human Resources		Equality and Diversity	
Legal	x	Integrated Impact Assessment required?	
No significant implications in this		Policy and Communications	

area			
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COMMENTS OF THE STATUTORY FINANCE OFFICER

34. The capital programme includes a budget of £1.646m for the various works outlined in this report. In addition, there is currently £50k set aside in the asset improvement budget for works to the cottage roof.

COMMENTS OF THE MONITORING OFFICER

35. Members will note the comment on the Executive Member Decision concerning the procedure used for approving the procurement process and it will not be repeated here. The value of the works dictate that Cabinet should approve the procurement prior to the contract award and although not strictly in compliance with the council's contract procedure rules the contract will not be awarded without approval of the process by Cabinet which is the purpose of the process.

CHRIS SINNOTT
DEPUTY CHIEF EXECUTIVE

Report Author	Ext	Date
Andrew Daniels	5265	2 November 2020

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Appendix A – image of how Astley Hall could look with a brick frontage



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Astley Hall - Historic Window Colour Analysis

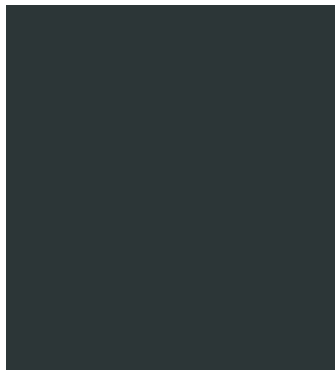
External Colours

External paint scrapes appear to reveal four layers of paint, being from top (newest) to bottom (oldest):

- Arctic white (current)
- Dark grey green
- Mid grey blue
- Off white (undercoat)



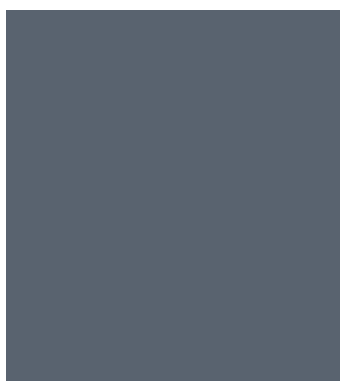
Upper historic colour:



RAL 6012 Colour

The closest RAL colour is 6012, which is close if very slightly more green.

Lower historic colour:



RAL 7031 Colour

The closest RAL colour is 7031, which is more grey.

Of the two RAL colours 6012 (upper colour) is the closest match to an historic scheme.

Internal Colour

No paint scrapes have been made of the internal paintwork, however the colour presently found in the oak bedroom windows appears historic and is an appropriate colour:

Internal Historic Colour

The closest RAL colour is 6021, which is slightly more green.

Dr Dav Smith

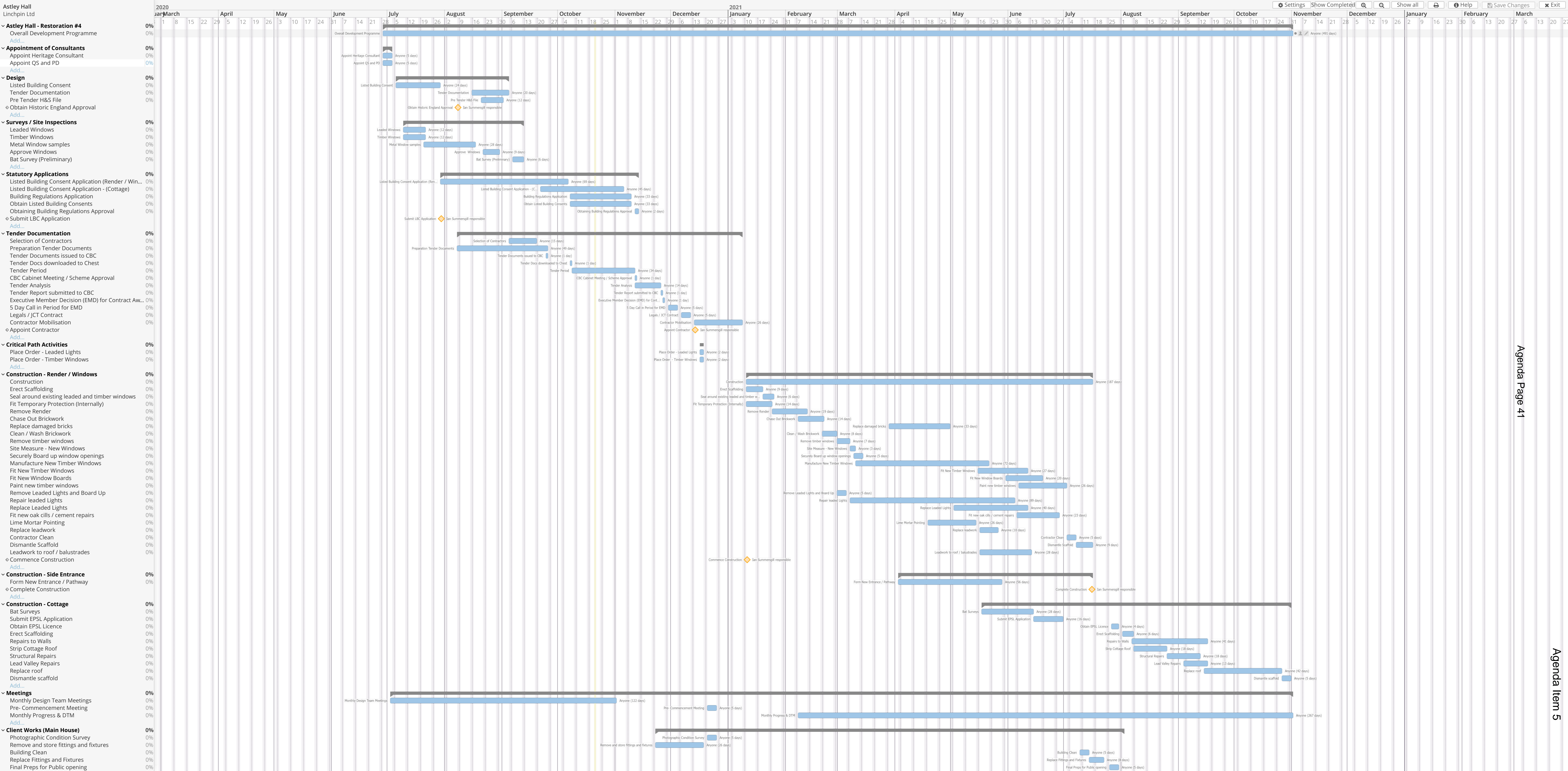
Maybank Buildings Conservation

17/09/2020

Appendix C – images of how the shop will look



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APPENDIX E – tender criteria



Report of	Meeting	Date
Director (Commercial Services) (Introduced by the Executive Member for Resources)	Executive Member Decision	8 th September 2020

APPROVAL OF TENDER CRITERIA FOR THE REFURBISHMENT OF ASTLEY HALL

PURPOSE OF REPORT

1. To seek approval for the procurement approach to issue tender documentation including evaluation criteria and weightings for the construction phase on the Astley Hall conservation scheme.

RECOMMENDATION(S)

2. To issue the Invitation to Tender (ITT) on The Chest to no less than five nominated construction companies with evaluation criteria and weightings.
3. To present the tender evaluation results and recommendation to award at a future Executive Cabinet meeting for the approval of the selected contractor.

EXECUTIVE SUMMARY OF REPORT

4. The specification for construction works is being prepared by a design team which will be enable full pricing for the conservation works including render removal, window replacement and associated works. This will form part of the Invitation To Tender which will be issued via the Chest.
5. The Invitation To Tender will include evaluation criteria and weightings to ensure the contract is not based on cost alone. These will include previous similar works on historic buildings and methodology of works. The weighting will be 70% cost / 30% quality.

Confidential report Please bold as appropriate	Yes	No
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Key Decision? Please bold as appropriate	Yes	No
--	-----	----

Reason Please bold as appropriate	1, a change in service provision that impacts upon the service revenue budget by	2, a contract worth £100,000 or more
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	£100,000 or more	
	3, a new or unprogrammed capital scheme of £100,000 or more	4, Significant impact in environmental, social or physical terms in two or more wards

REASONS FOR RECOMMENDATION(S)**(If the recommendations are accepted)**

6. The Invitation To Tender will allow competitive pricing and ensure only those with appropriate knowledge of working on historical buildings will submit a tender return.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

7. To instruct contractors without going to tender. This would not be compliant with Procurement Policies.

CORPORATE PRIORITIES

8. This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all		A strong local economy	
Clean, safe and healthy homes and communities		An ambitious council that does more to meet the needs of residents and the local area	X

BACKGROUND

9. Astley Hall is a Grade I listed building which requires improvement works consisting of the removal of existing render and replacement of the dilapidated windows.
10. A design team has been appointed which is preparing a detailed schedule of works which will be included within the Invitation To Tender
11. The evaluation criteria and weightings is included within the appendices, based on 70% cost and 30% quality.

IMPLICATIONS OF REPORT

12. This report has implications in the following areas and the relevant Directors' comments are included:

Finance	x	Customer Services	
Human Resources		Equality and Diversity	
Legal		Integrated Impact Assessment required?	
No significant implications in this area		Policy and Communications	

COMMENTS OF THE STATUTORY FINANCE OFFICER

13. The budget for these works sits within the £1.6m budget for the development at Astley Hall and the Park as a whole. Within this figure will be costs of any external professional fees to deliver the project works.

COMMENTS OF THE MONITORING OFFICER

14. It would usually be the process that the decision on the evaluation criteria is presented to Cabinet for approval with a delegation to the appropriate executive member to award the contract based upon the tender process. It is understood that the timetable for this matter does not permit this, urgency requiring the decision to be made now. It is noted that the decision is not marked Key at this stage.
15. This approach is acceptable. The Council will not be committed to award the contract until the Executive Cabinet decision, but to be clear given the value of the contract that must be recorded as a key decision and placed on the forward plan.
16. The evaluation criteria proposed, given the works have been specified in detail, would seem appropriate.

MARK LESTER
DIRECTOR OF COMMERCIAL SERVICES

Report Author	Ext	Date
Michael Coyne		8 th September 2020

Following careful consideration and assessment of the contents of this report, I approve the recommendation(s) contained in Paragraph 2 of the report in accordance with my delegated power to make executive decisions.

_____ **Dated** _____
Councillor Peter Wilson
Executive Member Resources

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APPENDIX F**EVALUATION CRITERIA AND WEIGHTINGS FOR THE TENDER OF THE ASTLEY HALL CONSERVATION SCHEME**

We will evaluate quotations received on the basis of the “most economically advantageous tender” (MEAT) taking account of the quality and cost criteria and weightings detailed below:

In the event of a tie break (i.e. where two or more top scoring bids have the same total weighted score including both quality and price), the Council shall select from amongst those bids, the submission with the highest score for price.

Capacity to Commence the contract by January 2021 PASS/FAIL

Cost 70%

The lowest tendered total cost indicated in the Pricing Schedule will be awarded the full 60% cost score. Other bids will be awarded a percentage score pro-rata to this using the following formula:

$\text{Total Lowest bid Cost} / \text{Total Bid Cost} \times 70$

Quality (30%) to include

Question Reference	Criteria	Maximum Potential Score	Weighting	Total Maximum Potential Score
1	Contract Approach and Methodology A description of the approach to this contract with particular reference to: Sequence of work Proposals for mitigating identified risks and safeguarding the existing building and members of the public during the construction phase. Please give details of the key staff who will undertake the project, including their qualifications and relevant experience. Please identify who will lead the project on your behalf, confirming a continuous presence on the project, and who will provide day to day contact for the Council's project manager.	5	2	10
2	Programme of Works Programme of works including level of personnel and plant resources for each activity in accordance with the Works Information. This is required to enable the Council to judge a	5	2	10

	tenderer's understanding and approach to the project and their ability to complete the works using the methods and resources proposed.			
3	Please provide details of case studies of works to historic buildings / ancient monuments performed or managed by your organisation. Identify scale and budget of the works	5	2	10



Report of	Meeting	Date
Deputy Chief Executive (Introduced by the Executive Member (Resources))	Executive Cabinet	12 th November 2020

PUBLIC SPACES PROTECTION ORDER - RENEWALS

PURPOSE OF REPORT

1. Chorley Council's current Public Spaces Protection Orders (PSPO's) will have been in place for three years and for them to continue to be used they need to be renewed every three years. This report outlines the process that will be followed by the Public Protection Team.

RECOMMENDATION(S)

2. The report recommends that Executive Cabinet support the extension of the current PSPO's and extends the Red Edged Map (original and proposed attached) on the Town Centre PSPO to include ASDA, Bolton St.
3. Also recommends that delegated power to Director of Governance to amend as appropriate the wording of the orders.

EXECUTIVE SUMMARY OF REPORT

4. Following the introduction of the Anti-Social Behaviour, Crime and Policing Act 2014, the Public Spaces Protection Order's were introduced to replace the Dog Control Orders (DCO's) and Designated Public Place Orders (DPPO's), Chorley Council replaced these orders with the PSPO's in November 2017.
5. PSPO's run for up to three years and prior to them ending, the Council can choose to extend them for up to a further three years. Chorley Council currently has six PSPO's and the report establishes the process that will be completed to extend five of the Orders and vary and extend one Order.
6. The report is to recommend the current PSPO's are extended. The conditions and requirements of the Orders have not been altered. The current wordings of the Orders are sufficient and appropriate for the purpose of the Orders.

Confidential report Please bold as appropriate	Yes	No
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Key Decision? Please bold as appropriate	Yes	No
--	-----	----

Reason Please bold as appropriate	1, a change in service provision that impacts upon the service revenue budget by £100,000 or more	2, a contract worth £100,000 or more
	3, a new or unprogrammed capital scheme of £100,000 or more	4, Significant impact in environmental, social or physical terms in two or more wards

REASONS FOR RECOMMENDATION(S)

(If the recommendations are accepted)

- To extend the current orders which gives Authorised Officers powers to use the PSPO's in the specific circumstances of the Orders and address the problematic behaviour efficiently and effectively.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

- Not to extend the PSPO's, however due to the problematic behaviour that the PSPO's cover it is proportionate and appropriate to consider that problems would re-occur / occur if the PSPO's were not in place and Council Officers would have difficulty to address these behaviours without the Orders in place.
- Not to vary the Town Centre Map to include ASDA, Bolton Street. Currently the Town Centre PSPO does not include ASDA, Bolton St. However, there has been ongoing problems with begging within the town centre and when individuals have been approached and removed from within the PSPO area, they have moved to the ASDA Store. We have worked with the Supermarket, however the onus has been on them to remove the individuals which they have had difficulty with. Therefore, if the PSPO covered the store there would be an additional enforcement option that could be used to address the problem.

CORPORATE PRIORITIES

- This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all	x	A strong local economy	
Clean, safe and healthy homes and communities	x	An ambitious council that does more to meet the needs of residents and the local area	x

BACKGROUND

- Following the introduction of the Anti-Social Behaviour, Crime and Policing Act 2014, the Public Spaces Protection Orders were introduced to replace the Dog Control Orders (DCO's) and Designated Public Place Orders (DPPO's). Chorley Council replaced these orders with the PSPO's in November 2017.
- PSPO's run for up to three years and prior to them ending, the Council can choose to extend them for up to a further three years. Chorley Council currently has six PSPO's and the report establishes the process that will be completed to extend five of the Orders and vary one Order.

13. Extending the current Public Spaces Protection Orders:

Anti-Social Behaviour related PSPO:

- Coppull

Dog Control related PSPO's:

- Dogs on Lead
- Dogs on Lead by Direction
- Fouling of land by dogs & requirement to produce device or other suitable means for removing dog faeces
- Dogs Exclusion

14. To extend the current PSPO's the Council must be satisfied on reasonable grounds that doing so is necessary to prevent –
 (a) occurrence or recurrence after that time of the activities identified in the order, or
 (b) an increase in the frequency or seriousness of those activities after that time.
15. The Coppull PSPO is in place to address anti-social behaviour within the designated area including the refusal to stop drinking or hand over any containers which are believed to contain alcohol and to stop shouting, swearing or acting in a manner to cause annoyance, harassment, alarm or distress. Within the specific area the concerns and behaviours have reduced whilst the PSPO has been in place and it is proportionate and appropriate to consider that the problems would reoccur if the PSPO was not extended.
16. It is proposed that each dog related PSPO is extended as they are all still appropriate and proportionate to be used within Chorley. Each PSPO allows Authorised Officers to enforce the Orders when necessary. The PSPO's where appropriate, allow for days of action to be undertaken in areas of concern, this allows awareness raising of the PSPO's and enforcement where necessary. It is appropriate to consider the problems with dog control would rise if the PSPO's were not to be extended.

Variation - Town Centre PSPO

17. The current Town Centre PSPO is in place with the same restrictions as the Coppull PSPO, however begging is also covered within this PSPO due to the problem with begging within the town centre. The current order covers a specific area, as highlighted in the attached map. It is proposed to extend the map to include the Asda Store on Bolton St. During the past 12 months there has been an increase in problems with beggars within the town centre and when these individuals have been approached and removed from within the PSPO area, they have moved to the Asda Store. We have worked with the Supermarket, however the onus has been on themselves to remove the individuals which they have had difficulty with. However, if the PSPO covered the store there would be an additional enforcement option that could be used to address the problem.

Consultation, Publication and Notification

18. For the Orders to be extended and varied it is necessary for consultation to be completed with Lancashire Constabulary, Lancashire Police and Crime Commissioner, community representatives the Council think appropriate to consult and owners of any specific land it relates to. Publicity of the proposed extension and variation is necessary and to notify Parish Council's and Lancashire County Council
19. Consultation took place and we received responses from Lancashire Constabulary, Lancashire's Police and Crime Commissioner, Parish Councils and The Kennel Club. Responses were positive of the extensions and variation.

Lancashire Constabulary – Gave full support of the PSPO's with no objections and in agreement with the variation on the Town Centre PSPO. Advised this will have an improvement in addressing recent problematic behaviour.

Police and Crime Commissioner – Gave full support of the extensions to contribute to managing anti-social behaviour and dog control within the area. Also, in support of the variation to the Town Centre PSPO.

Parish Councils – From the responses received agreement was given with the extensions and variation of the PSPO's. Suggestions were made that warnings are given and due to the current circumstances and the difficult times residents may be having that enforcement is a last resort.

The Kennel Club – In agreement to the extensions of the dog control PSPO's with some suggestions around proactive measures to be used alongside the PSPO's, some of which are already in place and others to be utilised during campaign periods.

20. Following Executive Cabinet on 12th November 2020, if all recommendations are agreed, there will be publication of the extended and varied PSPO's through communications and the Council website.
21. Signage is already established for each PSPO throughout Chorley and no changes would need to be made.

Future PSPO's

22. It should be noted that there is currently some work being completed with Blackburn with Darwen and Bolton Councils to look at introducing a cross boundary PSPO for the restrictions of BBQ's and Fire equipment within the Rivington Area. This is ongoing work and when progressed further will be taken to Coportate Leadership Team and Members for further consideration.

IMPLICATIONS OF REPORT

23. This report has implications in the following areas and the relevant Directors' comments are included:
24. The nature of the Orders poses some risks if the Orders were not in place. This could mean the Council would have difficulty to address the behaviours the Orders include. By extending the orders this reduces the risks and allows Authorised Officers to utilise the powers within the Orders when necessary.

Finance		Customer Services	
Human Resources		Equality and Diversity	
Legal	X	Integrated Impact Assessment required?	
No significant implications in this area		Policy and Communications	

COMMENTS OF THE STATUTORY FINANCE OFFICER

25. Any changes will be made within existing budgets

COMMENTS OF THE MONITORING OFFICER

26. Many councils have PSPOs in place. They constitute an important enforcement tool and means to curb anti-social behaviour/dog control issues. Before extending any such issues it is important that an appropriate consultation exercise is carried out. In this instance this has happened. There are no legal concerns with what is proposed here.

Chris Sinnott
DEPUTY CHIEF EXECUTIVE

Report Author	Ext	Date
Irene Elwell	5151	29/10/20

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CORPORATE LEADERSHIP TEAM

Public Spaces Protection Orders - Renewals



Author: Irene Elwell
Meeting date: 16th September 2020

Implications of report: (Please tick relevant item)

Delivery of the Corporate Strategy		Impact on more than one directorate	
Delivery of the MTFS		Policy or strategy change	
Delivery of the Transformation Strategy (<i>Must include Transformation Focus Group comment</i>)		Business planning / Performance improvement	
Significant staffing impact		Corporate governance	X
Equality and diversity		Significant change to service delivery	
Strategic risk		Financial implications not previously agreed	

Issues for discussion:

Chorley Council current Public Spaces Protection Orders (PSPO's) will have been in place for three years and for them to continue to be used they need to be renewed every three years. This report outlines the process that will be followed by the Public Protection Team.

Recommended decision

To note what is planned and to agree that support is provided.

Background

Following the introduction of the Anti-Social Behaviour, Crime and Policing Act 2014, the Public Spaces Protection Order's were introduced to replace the Dog Control Orders (DCO's) and Designated Public Place Orders (DPPO's), Chorley Council replaced these order with the PSPO's in November 2017.

PSPO's run for up to three years and prior to them ending, the Council can choose to extend them for up to a further three years. Chorley Council currently has six PSPO's and the report establishes the process that will be completed to extend five of the Orders and vary one Order.

Extending the current Public Spaces Protection Orders

Anti-Social Behaviour related PSPO:

- Coppull

Dog Control related PSPO's:

- Dogs on Lead
- Dogs on Lead by Direction

- Fouling of land by dogs & requirement to produce device or other suitable means for removing dog faeces
- Dogs Exclusion

In terms of extending the current PSPO's the Council is to be satisfied on reasonable grounds that doing so is necessary to prevent -

- (a) occurrence or recurrence after that time of the activities identified in the order, or
- (b) an increase in the frequency or seriousness of those activities after that time.

The Coppull PSPO is in place to address anti-social behaviour within the designated area including the refusal to stop drinking or hand over any containers which are believed to contain alcohol and to stop shouting, swearing or acting in a manner to cause annoyance, harassment, alarm or distress. Within the specific area the concerns and behaviours have reduced whilst the PSPO has been in place and it is proportionate and appropriate to consider that the problems would reoccur if the PSPO was not extended.

It is proposed that each dog related PSPO is extended as they are all still appropriate and proportionate to be used within Chorley. Each PSPO allows authorised officers to enforce the Orders when necessary. The PSPO's where appropriate, allow for days of action to be undertaken in areas of concern, this allows awareness raising of the PSPO's and enforcement where necessary. It is proportionate and appropriate to consider the problems with dog control would rise if the PSPO's were not to be extended.

Variation - Town Centre PSPO

The current Town Centre PSPO is in place with the same restrictions as the Coppull PSPO, however begging is also covered within this PSPO due to the problem with begging within the town centre. The current order covers a specific area, as highlighted in the attached map. It is proposed to extend the map to include the Asda Store on Bolton St. During the past 12 months there has been an increase in problems with beggars within the town centre and when these individuals have been approached and removed from within the PSPO area, they have moved to the Asda Store. We have worked with the Supermarket, however the onus has been on themselves to remove the individuals which they have had difficulty with. However, if the PSPO covered the store there would be an additional enforcement option that could be used to address the problem.

Process

For the Orders to be extended and varied it is necessary for consultation to be completed with Lancashire Constabulary, community representatives the Council think appropriate to consult and owners of any specific land it relates to. Publicity of the proposed extension and variation is necessary and to notify Parish Council's and Lancashire County Council

Public Protection Officers will provide Councillor Beverly Murray with the information regarding the process and consultations on Thursday 1st October. Following approval, the necessary consultations, publication and notifications will be conducted.

Following consultation, publication and notifications, results will be produced with necessary next steps and the aim for the Executive Cabinet meeting on Thursday 12th November.

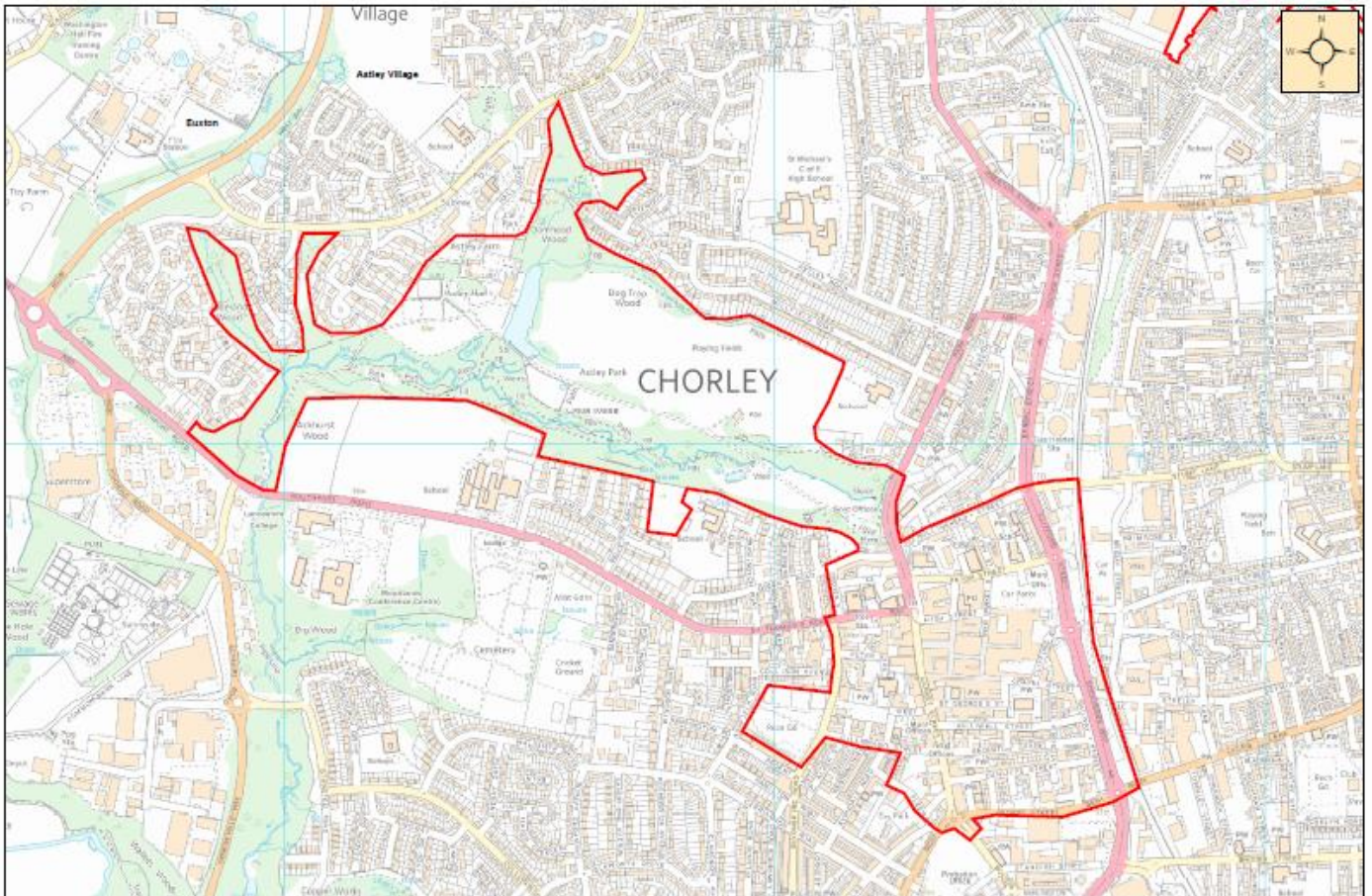
Future PSPO's

It should be noted that there is currently some work being completed with Blackburn with Darwen and Bolton Councils to look at introducing a cross boundary PSPO for the

restrictions of BBQ's and Fire equipment within the Rivington Area. This is ongoing work and when progressed further will be brought back to CLT and Members for further consideration.

Conclusion

The report has been brought to CLT to make you aware of the progress and to ensure that the support that is required, for example: legal and communications etc. is provided.



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ANTI-SOCIAL BEHAVIOUR, CRIME AND POLICING ACT 2014**CHORLEY BOROUGH COUNCIL****PUBLIC SPACES PROTECTION ORDER (COPPULL) 2017**

Chorley Borough Council (in this Order called “the Council”) under Section 59 of the Anti-Social Behaviour, Crime and Policing Act 2014 (“the Act”), being satisfied that the conditions set out in Section 59 of the Act have been met, hereby makes the following Order:

The Order comes into force on the _____ and shall last for three years unless extended by the Council.

1. The Order applies to the public areas shown delineated by the black line on the plan annexed to this order (the Restricted Area):
 - a) No person shall fail to stop drinking alcohol or fail to surrender any containers (sealed or unsealed) which are reasonably believed to contain alcohol, when required to do so by a constable, or an authorised person.
 - b) No person shall shout, swear, or act in a manner as to cause or which is likely to cause annoyance harassment alarm or distress to any person within the Restricted Area.

Offence

2. Any person who, without reasonable excuse, fails to comply with the requirements of this Order commits an offence.

Penalty

3. A person who fails to comply with Part 1(a) of this Order is guilty of an offence and shall be liable, on summary conviction, to a fine not exceeding level 2 (currently £500) on the standard scale.
4. A person who fails to comply with Part 1(b) of this Order will be guilty of an offence and shall be liable, on summary conviction, to a fine not exceeding level 3 (currently £1000) on the standard scale.
5. By virtue of Section 68 of the Act a constable or an authorised person may issue a fixed penalty notice not exceeding £100 to anyone he or she has reason to believe has committed an offence in relation to this Order.

THE COMMON SEAL of

CHORLEY BOROUGH COUNCIL

was hereto affixed the

day of

2020

in the presence of:-

Authorised Signatory

ANTI-SOCIAL BEHAVIOUR, CRIME AND POLICING ACT 2014**THE CHORLEY BOROUGH COUNCIL DOGS EXCLUSION PUBLIC SPACES
PROTECTION ORDER 2017**

The Chorley Borough Council (in this Order called “the Council”) under Part 4, Section 59 of the Anti-Social Behaviour, Crime and Policing Act 2014 (“the Act”), being satisfied that the conditions set out in Section 59 of the Act have been met, hereby makes the following Order:

1. The Order comes into force on the _____ and shall last for three years unless extended by the Council
2. This Order applies to land specified in the Schedule below “the Restricted Area”.
3. In this Order “an Authorised Person” means an employee of the Council who is authorised in writing by the Council for the purposes of enforcing this Order. In this Order “Play Area” means those play areas which are fenced, or where they are not fenced, the area of the safer surfacing.

Offence

4. (1) A person in charge of a dog shall be guilty of an offence if at any time they take the dog onto, or permit the dog to enter or remain on the Restricted Area unless:
 - a. they have a reasonable excuse for failing to do so; or
 - b. the owner, occupier or other person or authority having control of the Restricted Area has consented generally or specifically to them doing so.
- (2) Nothing in this article shall apply to a person who:
 - a. is registered as a blind person in a register compiled under s29 National Assistance Act 1948: or
 - b. is deaf, in respect of a dog trained by Hearing Dogs for Deaf People (registered charity number 29358) and upon which the person relies for assistance; or
 - c. has a disability which affects their mobility, manual dexterity, physical co-ordination or ability to lift, carry or otherwise move everyday objects, in respect of a dog trained by a prescribed charity and upon which they rely for assistance.
- (3) For the purposes of this article:
 - a. a person who habitually has a dog in their possession shall be taken to be in charge of the dog at any time unless at that time some other person is in charge of the dog; and
 - b. each of the following is a “prescribed charity”;
 - i Dogs for the Disabled (registered charity number 7004545)
 - ii. Support Dogs (registered charity number 1088281)

iii. Canine Partners for Independence (registered charity number 803680)

Penalty

5. By virtue of Section 67 of the Act it is an offence for a person without reasonable excuse to do anything that is prohibited by this Order.
6. A person who is guilty of an offence under this Order shall be liable on summary conviction to a fine not exceeding level 3 (currently £1,000) on the standard scale
7. By virtue of Section 68 of the Act a constable or an authorised person may issue a fixed penalty notice not exceeding £100 to anyone he or she has reason to believe has committed an offence under section 67 of the Act in relation to this Order.

SCHEDULE

(Description of public spaces to which the Order applies)

This Order applies to all public places within the administrative area of the Council and which is a Council owned:

- (a) Play Area
- (b) Multi use games area and ball court
- (c) Bowling green (except the Order shall not apply to the perimeter footpath around the said bowling green)
- (d) Skate park, BMX track or youth shelter
- (e) Sports pitch at such times as when an organised sporting activity is taking place
- (f) Fountain, water feature, pond or ornamental lake
- (g) Cemetery or crematorium grounds (except that the Order shall not apply to highways or footpaths within the said cemetery or crematorium grounds).

THE COMMON SEAL of

CHORLEY COUNCIL

was hereto affixed the

day of

2020

in the presence of:-

ANTI-SOCIAL BEHAVIOUR, CRIME AND POLICING ACT 2014**FOULING OF LAND BY DOGS AND REQUIREMENT TO PRODUCE DEVICE FOR OR
OTHER SUITABLE MEANS OF REMOVING DOG FAECES
PUBLIC SPACES PROTECTION (CHORLEY BOROUGH COUNCIL) ORDER 2017**

The Chorley Borough Council (in this Order called “the Council”) under Part 4, Section 59 of the Anti-Social Behaviour, Crime and Policing Act 2014 (“the Act”), being satisfied that the conditions set out in Section 59 of the Act have been met, hereby makes the following Order:

1. The Order comes into force on the _____ and shall last for three years unless otherwise extended by the Council
2. This Order applies to land specified in the Schedule.

Offence

3. (1) If a dog defecates at any time on land to which this Order applies and a person who is in charge of the dog at that time fails to remove the faeces from the land forthwith, then that person shall be guilty of an offence unless-
 - a. they have a reasonable excuse for failing to do so; or
 - b. the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to them failing to do so.

(2) Nothing in this article applies to a person who –

- a. is registered as a blind person in a register compiled under section 29 of the National Assistance Act 1948; or
- b. has a disability which affects their mobility, manual dexterity, physical co-ordination or ability to lift, carry or otherwise move everyday objects, in respect of a dog trained by a prescribed charity and upon which he relies for assistance.

(3) For the purposes of this article-

- a. a person who habitually has a dog in their possession shall be taken to be in charge of the dog at any time unless at that time some other person is in charge of the dog;
- b. placing the faeces in a receptacle on the land which is provided for the purpose, or for the disposal of waste, shall be a sufficient removal from the land;
- c. being unaware of the defecation (whether by reason of not being in the vicinity or otherwise), or not having a device for or other suitable means of removing the faeces shall not be a reasonable excuse for failing to remove the faeces.
- d. Each of the following is a ‘prescribed charity’
 - i) Dogs for the Disabled (registered charity number 700454)

- ii) Support Dogs (registered charity number 1088281)
- iii) Canine Partners for Independence (registered charity number 803680).

4. (1) A person in charge and in the company of a dog on the land specified shall be guilty of an offence if, on the request of a constable or authorised person he or she fails to forthwith produce a device for or other suitable means of removing dog faeces and transporting it to a suitable waste disposal receptacle (whether or not the dog has defecated).

(2) The provisions of Article 3(1)(a), 3(1)(b), Article 3(2), Article 3(3)(a) and 3(3)(d) of this order shall apply to this Article 4.

Penalty

- 5. By virtue of Section 67 of the Act it is an offence for a person without reasonable excuse to be in breach of this Order.
- 6. A person who is guilty of an offence under this Order shall be liable on summary conviction to a fine not exceeding level 3 (currently £1,000) on the standard scale.
- 7. By virtue of Section 68 of the Act a constable or an authorised person may issue a fixed penalty notice not exceeding £100 to anyone he or she has reason to believe has committed an offence under Section 67 of the Act in relation to this Order.

THE COMMON SEAL of

CHORLEY BOROUGH COUNCIL

was hereto affixed the

day of 2020

in the presence of:-

SCHEDULE

Description of Land affected by the Order

- 1. Carriageways with a speed limit of 40 mph or less and adjoining footpaths and verges.
- 2. Adopted, publicly maintained footways, footway links and adjoining verges.
- 3. Privately maintained footpaths, footways, footway links, access ways, passages, back streets, roads, or carriageways and adjoining verges.
- 4. Land, which is a private footpath or bridleway and adjoining verges.

5. Land, which is used as a car park, parking bays, vehicle turning, waiting or stopping spaces, cycle or motorcycle parking space and adjoining footpaths, footways and verges.
6. Parks and open space maintained by Chorley Council
7. Land provided or used for public enjoyment, recreation and sporting or educational purposes.
8. Land, which is used as a market or fair or for the sale of goods.
9. Land, which is a nature reserve, site of biological heritage or County Park
10. Lever Park, Rivington
11. The Cuerden Valley Park, Clayton le Woods
12. Yarrow Valley Park, Coppull/Chorley
13. Land which is wooded public open space
14. Land adjacent to any inland waterway or enclosed body of water, which is a footpath, footway, towpath, boat mooring or launching site or adjoining verges.
15. Land, which is a site for the deposit by the public of materials to be recycled or a household waste disposal site and its adjoining footways, access-ways and car parking/waiting areas.
16. Land used for the consumption of food or drink in connection with any trade, business or undertaking supplying food or drink.
17. Land, which is any forecourt, terrace, yard or walkway providing access to or adjoining any building to which the public resort or have access to
18. Land, which is any platform, forecourt, waiting area, walkway or shelter at any bus, or rail station, hackney carriage rank or designated hackney carriage waiting place.
19. Land, which is used as memorial burial ground, cemetery, garden or remembrance and adjoining footpaths and verges.
20. All land which is open to the air and to which the public are entitled or permitted to have access (with or without payment) within the Borough of Chorley including but not limited to parks, public open spaces and highways in the area.

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ANTI-SOCIAL BEHAVIOUR, CRIME AND POLICING ACT 2014**THE CHORLEY BOROUGH COUNCIL DOGS ON LEAD BY DIRECTION PUBLIC
SPACES PROTECTION ORDER 2017**

The Chorley Borough Council (in this Order called “the Council”) under Part 4, Section 59 of the Anti-Social Behaviour, Crime and Policing Act 2014 (“the Act”), being satisfied that the conditions set out in Section 59 of the Act have been met, hereby makes the following Order:

1. The Order comes into force on _____ and shall last for three years unless extended by the Council
2. This Order applies to land specified in the Schedule below (“the Restricted Area”).
3. In this Order “an Authorised Person” means an employee of the Council who is authorised in writing by the Council for the purposes of giving directions under this Order.

Offence

4. (1) A person in charge of dog shall be guilty of an offence if, at any time on the Restricted Area, he/she does not comply with a direction given to him/her by an Authorised Person to put and keep the dog on a lead of not more than 2 metres in length, unless:-
 - (a) he/she has a reasonable excuse for failing to do so; or
 - (b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to his/her failing to do so.
- (2) For the purposes of this article:-
 - (a) a person who habitually has a dog in his/her possession shall be taken to be in charge of the dog at any time unless at that time some other person is in charge of the dog.
 - (b) an Authorised Person may only give a direction under this Order to put and keep a dog on a lead if such restraint is reasonably necessary to prevent nuisance or behaviour by the dog likely to cause annoyance or disturbance to any other person on the Restricted Area or the worrying or disturbance of any animal or bird.

Penalty

5. By virtue of Section 67 of the Act it is an offence for a person without reasonable excuse to do anything that is prohibited by this Order.
6. A person who is guilty of an offence under this Order shall be liable on summary conviction to a fine not exceeding level 3 (currently £1,000) on the standard scale

7. By virtue of Section 68 of the Act a constable or an Authorised Person may issue a fixed penalty notice not exceeding £100 to anyone he or she has reason to believe has committed an offence under section 67 of the Act in relation to this Order.

SCHEDULE

(Description of public places to which the Order applies)

This Order shall apply to all land within the administrative area of the Council and which is:-

- (i) Open to the air (which includes land that is covered but open to the air on at least one side); and
- (ii) to which the public are entitled or permitted to have access with or without payment.

THE COMMON SEAL of

CHORLEY COUNCIL

was hereto affixed the

day of 2020

in the presence of:-

Authorised Signatory

ANTI-SOCIAL BEHAVIOUR, CRIME AND POLICING ACT 2014**THE CHORLEY BOROUGH COUNCIL DOGS ON LEAD PUBLIC SPACES PROTECTION
ORDER 2017**

The Chorley Borough Council (in this Order called “the Council”) under Part 4, Section 59 of the Anti-Social Behaviour, Crime and Policing Act 2014 (“the Act”), being satisfied that the conditions set out in Section 59 have been met, hereby makes the following Order:

1. The Order comes into force on the _____ and shall last for three years unless extended by the Council.
2. This Order applies to the land specified in the Schedule below (“the Restricted Area”).
3. In this Order “an Authorised Person” means an employee of the Council who is authorised in writing by the Council for the purposes of giving directions under this Order.
4. In this Order “any road” includes any adjoining, adjacent or associated footpath, verge or pavement.

Offence

5. A person in charge of dog shall be guilty of an offence if at any time they cause or permit a dog to be on any part of the Restricted Area without the dog being held on a lead.
6. Nothing in this Order shall make it an offence for a person to cause or permit a dog to be on any part of the Restricted Area without the dog being held on a lead if:
 - a. the dog can be proved to be kept for driving or tending sheep or cattle in the course of a trade or business; or
 - b. to have been at the material time in use, under proper control for sporting purposes.
7. In this article “a lead” shall be taken to mean a chord of suitable length that is appropriately and securely attached to the dog for the purposes of allowing the person in control of the dog to hold or restrain that dog.

Penalty

8. By virtue of Section 67 of the Act it is an offence for a person without reasonable excuse to do anything that is prohibited by this Order.
9. A person who is guilty of an offence under this Order shall be liable on summary conviction to a fine not exceeding level 3 (currently £1,000) on the standard scale

10. By virtue of Section 68 of the Act a constable or an Authorised Person may issue a fixed penalty notice not exceeding £100 to anyone he or she has reason to believe has committed an offence under section 67 of the Act in relation to this Order.

SCHEDULE

Description of public places affected by this Order

1. Any road or carriageway with a speed limit of 40 mph or less and adjoining footpaths and verges.
2. Adopted, publicly maintained footways, footway links and adjoining verges.
3. Footpaths, walkways and paths linked or associated with play areas owned by the Council.
4. Land provided or used for public enjoyment, recreation and sporting or educational purposes during an organised activity on that land.
5. Land which is used as a market or fair or for the sale of goods.
6. Land used for the consumption of food or drink in connection with any trade, business or undertaking supplying food or drink.
7. Land which is any forecourt, terrace, yard or walkway providing access to or adjoining any building to which the public resort or have access to.
8. Land, which is any platform, forecourt, waiting area, walkway or shelter at any bus, or rail station, hackney carriage rank or designated hackney carriage waiting place.
9. Land, which is used as memorial, burial ground, cemetery, garden or remembrance and adjoining footpaths and verges.

**THE COMMON SEAL of
CHORLEY COUNCIL**

was hereto affixed the

day of 2020

in the presence of:-

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ANTI-SOCIAL BEHAVIOUR, CRIME AND POLICING ACT 2014**CHORLEY BOROUGH COUNCIL****PUBLIC SPACES PROTECTION ORDER (TOWN CENTRE) 2017**

Chorley Borough Council (in this Order called “the Council”) under Part 4, Section 59 of the Anti-Social Behaviour, Crime and Policing Act 2014 (“the Act”), being satisfied that the conditions set out in Section 59 of the Act have been met, hereby makes the following Order:

1. The Order comes into force on the _____ and shall last for three years ceasing on _____.
2. The Order applies to the public areas shown delineated by the red line on the plan annexed to this order (the Restricted Area).

Prohibitions

3. A person within the Restricted Area shall stop and shall not refuse to stop drinking or hand over any containers (sealed or unsealed) which are believed to contain alcohol, when required to do so by a constable or an authorised officer in order to prevent public nuisance or disorder.
4. No person shall shout, swear, or act in a manner as to cause annoyance harassment alarm or distress to any person within the Restricted Area.
5. A person shall not place himself in any doorway, passageway, street, highway or any other public place within the Restricted Area with or without receptacles used to contain money for the purpose of begging for money, food or other goods.
6. A person shall not use passive and active methods including, but not limited to, verbal and non-verbal approaches, written notices and other gestures for the purposes of begging for money, food or other goods.

Offence

7. Any person who, without reasonable excuse, fails to comply with the requirements of this Order commits an offence.

Penalty

8. A person who fails to comply with paragraph 3 of this Order will be guilty of an offence under this Order and shall be liable, on summary conviction, to a fine not exceeding level 2 on the standard scale.
9. A person who fails to comply with paragraphs 4, 5 and 6 of this Order will be guilty of an offence under this Order and shall be liable, on summary conviction, to a fine not exceeding level 3 on the standard scale.

10. By virtue of Section 68 of the Act a constable or an authorised officer may issue a fixed penalty notice not exceeding £100 to anyone he or she has reason to believe has committed an offence in relation to this Order.

THE COMMON SEAL of

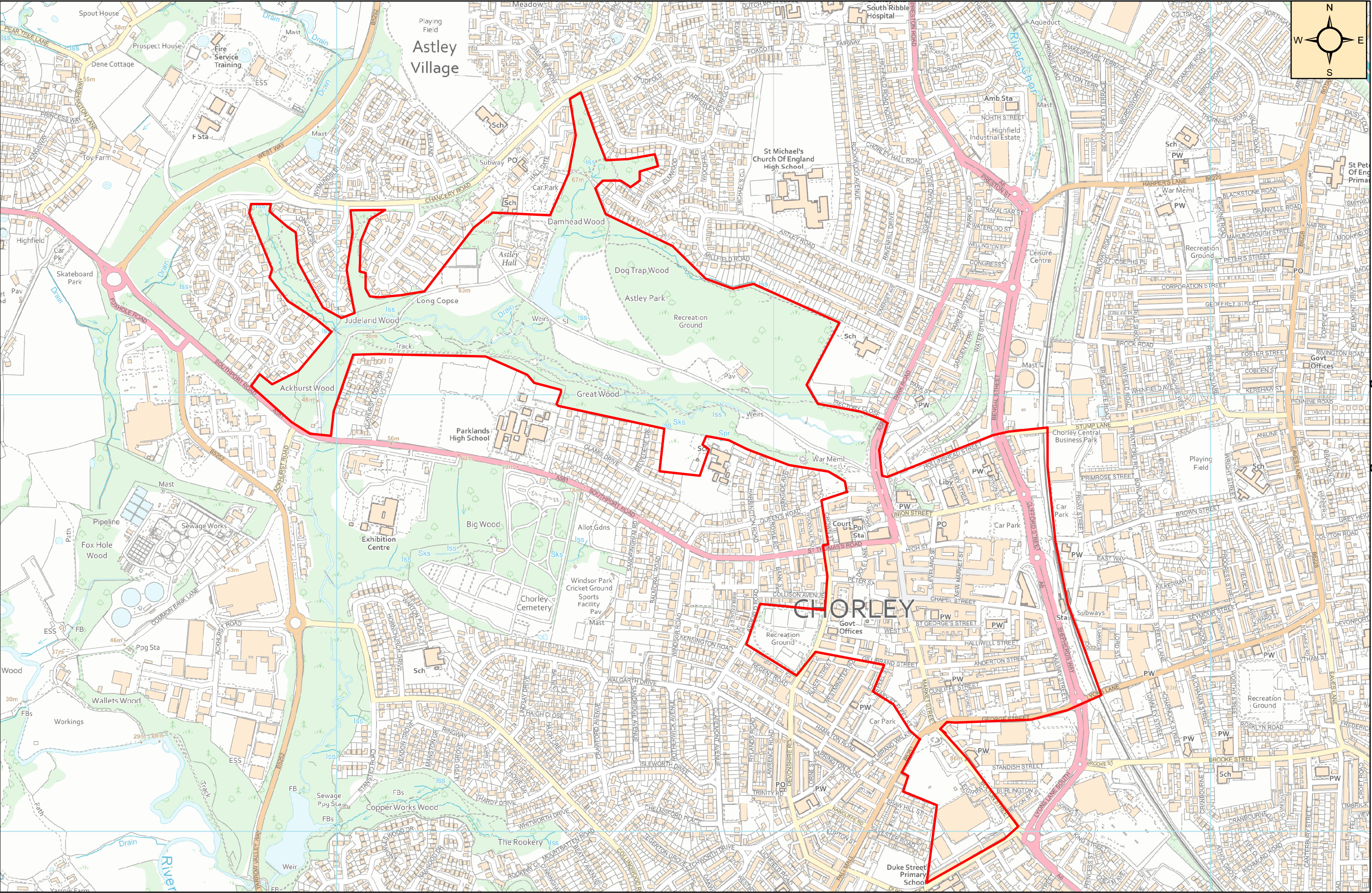
CHORLEY BOROUGH COUNCIL

was hereto affixed the

day of 202/

in the presence of:-

Authorised Signatory



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